

**Deerfield Community School District  
300 Simonson Boulevard  
Deerfield, WI 53531**

**Board of Education**

**Regular Meeting**

**MS/HS IMC**

**April 22, 2024 6:00 p.m.**

BOE Present: Frame, Hart, Knudtson, Mack, Salkowski

BOE Absent: Fischer, Sigurslid

Administration Present: Frey, Jensen, Kamrath, McDonough, Peachey

Administration Absent: No one absent

Others Present: Piper Ryan

**1. Call to Order:**

Meeting called to order by Vice President, Melissa Frame at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll:**

Present: Frame, Hart, Knudtson, Mack, Salkowski

**3. Proof of Posting:**

Michelle Jensen presented proof of posting of meeting agenda on April 15, 2024 at the village hall, district buildings and district website. Agenda reposted on April 19, 2024.

**4. Approval of Agenda:**

Motion by Hart/Knudtson to approve the April 22, 2024 amended agenda as posted. Carried 5-0.

**5. Approval of Minutes:**

Motion by Hart/Mack to approve the minutes from the March 18, 2024 regular meeting. Carried 5-0.

**6. Financial Report and Approval of Current Expenditures:**

Laura Peachey presented financial statements for February, noting total receipts of \$1,919,583.35 and vouchers of \$495,134.07. Motion by Hart/Knudtson to approve the financial reports for February. A roll call vote is required to approve the current expenditures. All ayes.

**7. Public Input:** No public input.

**8. COMMITTEE REPORTS**

**A. Student School Board Representative Report:** Piper Ryan reported that a blood drive was recently held and upcoming volunteer opportunities for members include Walking School Bus and Bike to School.

**B. Legislative Report:** No report.

**C. Policy-Personnel Committee Report:** No report.

**D. Health and Wellness Committee Report:** It was reported that social skills groups are being facilitated at the elementary school by Hannah Riedl and Aime Hruby and a family skills group at the middle school is being facilitated by Hannah Riedl. The DPI administrative review is complete and was overall a good experience with many accolades. Fitness Center summer hours will be set soon.

**E. Joint Interactive Committee Report:** It was reported that construction on the Drumlin Hills condominiums may be starting soon and the village board approved an outdoor recreation plan with goals for park improvements. Construction has begun at the middle/high school and an early start exemption for the upcoming school year with the high school students starting a week early was approved by DPI. The township board has been discussing the potential of a new town hall building on their current site and there is an ongoing WE Energies investigation through the Public Service Commission related to the recent power surges that impacted village and township residents.

## **9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

- A. Designation of Official Board Newspaper:** Motion by Hart/Knudtson to designate The Deerfield Independent as the official board newspaper. Carried 5-0.
- B. Designation of Official Board Bank Depository:** Motion by Knudtson/Hart to designate the Bank of Deerfield as the official board bank depository. Carried 5-0.
- C. Designation of Official Board Legal Counsel:** Motion by Hart/Mack to designate Buelow Vetter as the official board counsel. Carried 5-0.
- D. Designation of Official Board Meeting Date, Time and Location:** Motion by Frame/Knudtson to designate the official board meeting date, time and location as follows: third Monday of each month (except for April, when it will be held on the fourth Monday) at 6:00 p.m. in the Deerfield High School. Carried 5-0.
- E. Appointment of Acting Board Clerk:** Motion by Mack/Hart to appoint Angie Haag as the acting board clerk. Carried 5-0.
- F. Introduction of Newly Elected Board Members:** Michelle Jensen introduced Jeff Salkowski as a newly elected board member and announced that Sandy Fischer and Sarah Hart were reelected.
- G. Announcement of Board Officers, WASB Delegate and Alternate, CESA Rep, Committee Reps:** The newly elected board officers were announced: Lisa Sigurslid, President; Melissa Frame, Vice President; Sandy Fischer, Treasurer; Shelley Mack, Clerk; Melissa Frame, CESA representative; Sarah Hart, WASB delegate; Sandy Fischer, WASB alternate; Sandy Fischer, Health and Wellness Committee representative; Melissa Frame, Joint Interactive Board Committee representative; and Sarah Hart, Sandy Fischer and Jeff Salkowski, Personnel Committee members.
- H. Donations to the District:** Appreciation was given to the Deerfield Lions Club for its recent donation of \$1,000 to the physical education department for the purchase of snowshoes.
- I. District Grants Update:** It was reported that application materials are being prepared for a \$10,000 grant through Sources of Strength.

- J. Building Project Update:** Michelle Jensen shared that furniture meetings continue to be held on a bi-weekly basis, a large number of samples have been delivered and Bray is developing surveys for our students and staff, bi-weekly OAC (Owner/Architect/Construction) meetings are being held and the groundbreaking ceremony is set for May 14.
- K. CAC Update:** Michelle Jensen shared that the first meeting was held on April 17 where 15 of the 18 members were present. An introductory presentation was given and the next two meeting dates are April 29 and May 13.
- L. Waterloo Request to Join Girls Soccer Co-op:** Michelle Jensen presented the request, noting program overview and potential impact. Motion by Salkowski/Hart to approve the request from Waterloo School District to join the Cambridge/Deerfield United coop. Carried 5-0.
- M. Fort HealthCare Nursing Contract for 2024-25:** Michelle Jensen presented the contract, noting a 6% cost increase. Motion by Knudtson/Mack to approve the Fort Health Care nursing contract for 2024-25 as presented. Carried 5-0.
- N. CESA 2 Contract for 2024-25:** Karen Frey presented the contract, noting additional services have been requested. Motion by Hart/Salkowski to approve the CESA 2 contract for 2024-25 as presented. Carried 5-0.
- O. 66.0301 WiSNP Co-op Agreement for 2024-25:** Doreen Treuden presented the agreement, noting an annual fee of \$300. Motion by Knudtson/Hart to participate in the 66.0301 WiSNP food service purchasing co-op agreement as presented. Carried 5-0.
- P. Staffing Proposal for 2024-25:** Michelle Jensen presented the staffing proposal for 2024-25. Motion by Mack/Knudtson to approve the staffing proposal for 2024-25 as presented. Carried 5-0.
- Q. Certified Staff Contracts for 2024-25:** Michelle Jensen presented the certified staff contracts, noting that, according to state law, the contracts must be issued by May 15 and returned by June 15. Motion by Salkowski/Hart to approve the certified staff contracts for 2024-25 as presented. Carried 5-0.
- R. Staffing Resignation(s) including but not limited to: First Grade Teacher:** Administration presented the resignation of Victoria Taylor, first grade teacher. Motion by Knudtson/Salkowski to accept the resignation. Carried 5-0.
- S. Staffing Recommendation(s) including but not limited to: Business Education Teacher:** Administration presented the recommendation of Keith Schneider as the business education teacher. Motion by Mack/Hart to approve the recommendation. Carried 5-0.
- T. Support Staff Employment Report:** No report.
- 10. School Board President's Report:** No report.

**11. Administrative Reports:**

**Michelle Jensen:** Superintendent Jensen encouraged community members to visit the district website to find all the end of school events that have been planned.

**Karen Frey:** Mrs. Frey reported that middle school students recently participated in a Power of Words day and end of year field trip information will come out soon.

**Melinda Kamrath:** Principal Kamrath reported that online registration for summer school will begin May 13, sixth grade classes recently toured the middle school, and any parents wishing to register their child for 4K or 5K should contact the school.

**Shannon McDonough:** Principal McDonough reported that middle and high school students completed state testing last week, plans for prom are well underway and last week's Empty Bowls Dinner was a great fundraising event. Thanks to Carrie Schmidt and Nick Brattlie for all their hard work on this.

**Laura Peachey:** No report.

**Doreen Treuden:** No report.

**12. Schedule Upcoming Meetings:** Upcoming meetings were scheduled.

**13. Adjournment:** Motion by Mack/Knudtson to adjourn at 7:05 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk