

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**MS/HS IMC**  
**April 8, 2024**  
**5:00 PM**

BOE PRESENT: Fischer, Frame, Hart (arrived at 5:25), Knudtson, Michel  
BOE ABSENT: Mack, Sigurslid

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Peachey

OTHERS PRESENT: Jill Fleming, Matt Polzin, Jeff Salkowski

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on April 8, 2024. Board Vice President, Autumn Knudtson, called the meeting to order at 5:04 p.m.

**2. Call of Roll**

Roll Call taken: Fischer, Frame, Knudtson, Michel

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on April 5, 2024.

**4. Adoption of Agenda**

Motion by Fischer/Michel to approve the April 8, 2024 agenda as posted. Carried 4-0.

**5. Approval of Minutes**

Motion by Michel/Frame to approve meeting minutes of the March 11, 2024 meeting. Carried 4-0.

**6. Public Input:** No public input.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **HS Physical Education Course Modifications:** Jill Fleming reviewed the proposed modifications with the goal to increase participation in PE classes while providing clearer objectives and outcomes for students.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Monthly Reconciliations:** The financial reports for February were presented.
2. **Building Project Update:** Michelle Jensen shared that furniture meetings continue to be held on a bi-weekly basis, a great deal of feedback was received from students on the gym floor renderings, bi-weekly construction meetings have begun where we review safety and schedule updates among other items. A short groundbreaking ceremony has been scheduled for May 14 at 1:00 p.m.
3. **CAC Update:** Michelle Jensen shared that the first meeting is April 17. A notice was sent to all district families seeking participation and there are currently 12 members. We will continue to seek more members.
4. **Referendum Expense Report:** The monthly report, which includes revenues, expenses and pending payments, was presented.

5. **Health and Dental Rates for 2024-25:** It was announced that there will be a 22.9% increase due to high cost of claims and our claim ratios. It was noted that the district has not done a plan design change in five years.
6. **Waterloo Request to Join Girls Soccer Co-op:** Matt Polzin presented background information, key points to consider and a program overview. This will be brought to the board for approval at the meeting on April 22.
7. **Middle/High School DHS Solar, LLC Lease Update:** Doreen Treuden provided information on the background of this donation and projected annual savings. It was noted that 1/3 of the panels will need to be removed during the building project. The cost to remove them is covered in the construction budget but not to reinstall them.

## C. POLICY AND PERSONNEL

### NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Fort HealthCare Nursing Contract for 2024-25:** Michelle Jensen presented the contract, noting a 6% increase.
  2. **CESA 2 Contract for 2024-25:** Karen Frey reviewed the contract, noting the changes to services for next year.
  3. **CESA 2 Driver Education Program Agreement for 2024-25:** Michelle Jensen presented the agreement which states in part that we will allow them to use a space to hold in-person classes and will advertise the classes to our students.
  4. **Preliminary Staffing Proposal for 2024-25:** Michelle Jensen presented the preliminary staffing proposal, noting two positions are being down-sized at the elementary school due to attrition and the end of ESSER funding.
  5. **Certified Staff Contracts for 2024-25:** Michelle Jensen announced a final list of certified staff contracts will be presented for approval at the meeting on April 22.
  6. **Staffing Update:** Michelle Jensen announced the retirement of Angela Fisher, instructional assistant, at the end of the school year. Mike Borgrud was recently hired as a custodian and middle school track and field coaching positions have been filled by Maria Higgins, Alan Mikkelson and Debbie Loerke.
- 8. Adjournment:** Motion by Frame/Hart to adjourn at 6:24p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk